

NEVADA STATE BOARD OF EXAMINERS
FOR
LONG TERM CARE ADMINISTRATORS
3157 North Rainbow Blvd., #313
Las Vegas, Nevada 89108
Phone: (702) 486-5445
Fax: (702) 486-5439
E-Mail: beltca@govmail.state.nv.us

RESIDENTIAL FACILITY ADMINISTRATOR
PLEASE READ THESE INSTRUCTIONS CAREFULLY

All Fees Must be paid by Cashier's Check or Money Order Made Payable to
B.E.L.T.C.A. (Board of Examiners for Long Term Care Administrators)

PERSONAL CHECKS WILL NOT BE ACCEPTED

Application Request Fee	\$ 10.00
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Due Upon Application:	
Application Fee	150.00
Background Check Fee	51.25
(Background Check is required every 4 years)	
Vigilan Training Manual (Mandatory) For Hard Copy	350.00
(If You Take the Course OnLine)	310.00
NAB Study Guide (Mandatory).	130.00
Administrator-in-Training Course (Mandatory)	1,250.00
Test Processing Fee	25.00
Initial Licensing Fee	200.00
(Biannual Renewal Fee is \$250.00)	
Copy of Rules and Regulations	<u>10.00</u>
TOTAL FEES to BELTCA.....	\$2,166.25
(If you opt to go OnLine for the Vigilant Training Course,	
the total fees are	(\$2,126.25)

(MONEY ORDER OR CASHIER'S CHECK MUST BE MADE PAYABLE TO BELTCA)

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NAB EXAM FEE \$ 260.00
(THIS FEE MUST BE PAID BY CREDIT CARD: MASTER CARD, VISA, AMERICAN EXPRESS OR BANK DEBIT CARD ON THE INTERNET AFTER RECEIVING AUTHORIZATION FROM THIS BOARD TO APPLY FOR THE EXAM.)